

# Theory of Change

## About the Theory of Change Section

The purpose of the Theory of Change is to provide external web links to files, documents and resources which may be useful to further explain those components included within the environment COSMOS has been applied to analyse.

The Theory of Change section does not permit the uploading of files - this is reserved for the [Documents](#) section of COSMOS. The Theory of Change section of COSMOS is defined for handling external web links which may lead to documents, photos or other files.

## Adding a Theory of Change Item

1) When no 'Theory of Change' items exist, the following will be displayed. If items do exist, skip to [Step 3](#) below.

### Theory of Change

There are no theory of change items for this project.

Manage Theory of Change

2) Click 'Manage Theory of Change'

3) The **Project Navigation** will now show the following:

ⓘ Please add any theories of change your project may have.

Add new item

Type the name below and press enter.

4) Here, enter a recognizable name and press 'Enter'. This will now create an item in the **Responsive Model Canvas**:

## Theory of Change

Item #1

5) In the **Project Navigation** click the Theory of Change item to reveal more detail:

Item #1

Label

Item #1

Web address

✓ OK

Enter a web address to provide more information regarding the item and click 'OK'. The **Responsive Model Canvas** will update to include an arrow which, when clicking on it, will launch the destination in a new web browser window:


## Theory of Change

Item #1

www.google.com

→

## Reordering a Theory of Change Item

In the **Project Navigation** click and drag the  icon and move up-and-down to reorder the Theory of Change item.

## Removing a Theory of Change Item

1) In the **Project Navigation** click the Theory of Change item to reveal more detail:

Item #1

Label

Item #1

Web address

✓ OK

2) Click the red, trash can icon to delete the Theory of Change item.

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