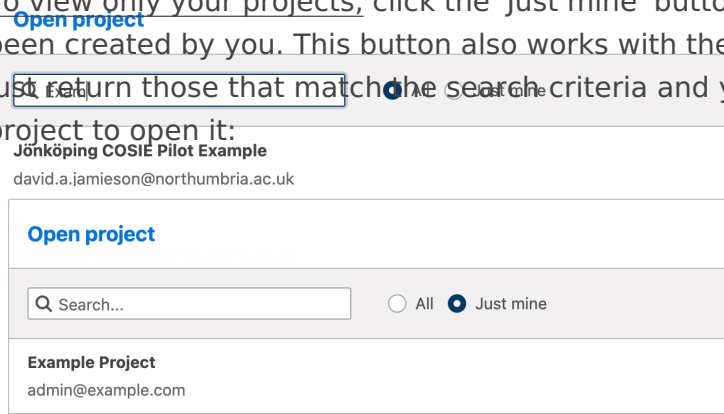


# Open an Existing Project

To open an existing project, simply click on the name of the project in the list. This will then open the project in either editing or viewing mode depending on your permissions on the project.

To search for an existing project, begin typing the name of the project into the 'Search' text box. The list of projects will automatically begin to display matching search results. From here, click on the name of the project to open it:

To view only your projects, click the 'Just mine' button. This will display just the projects that have been created by you. This button also works with the search function too: the search results will just return those that match the search criteria and your own projects. Click on the name of the project to open it:



The screenshot shows a web interface for managing projects. At the top, there is a search bar with a magnifying glass icon and the text 'Search...'. To the right of the search bar are two radio buttons: 'All' and 'Just mine'. The 'Just mine' radio button is selected. Below the search bar and filters, there is a list of projects. The first project listed is 'Jönköping COSIE Pilot Example' with the email 'david.a.jamieson@northumbria.ac.uk' below it. Above this project name is a blue link that says 'Open project'. The second project listed is 'Example Project' with the email 'admin@example.com' below it.

Revision #3

Created Thu, Nov 19, 2020 9:40 PM by [David Jamieson](#)

Updated Thu, Dec 31, 2020 1:20 AM by [David Jamieson](#)